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NASSAU COUNTY

Title : TEACHER AIDE - PRE-KINDERGARTEN PROGRAM

SCHOOL DISTRICTS

Code: 210075 LNP

CLASS SPECIFICATION

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Non-Competitive

GENERAL STATEMENT OF DUTIES

Aids Pre-Kindergarten Program teachers by attending to childrens' needs, handling clerical work and interesting the parents in the program.

COMPLEXITY OF DUTIES

This position demands an aptitude for working with young children from disadvantaged homes.

TYPICAL DUTIES

1. Visits homes to inform parents concerning program.
2. Assists teachers with playground activities.
3. Distributes and collects materials and supplies.
4. Keeps record of attendance.
5. Serves food and feeds the children.
6. Assists children with clothing and toilet needs.

FULL PERFORMANCE KNOWLEDGES, SKILLS, AND ABILITIES

1. Some knowledge of childrens' social needs.
2. Good physical condition.
3. Ability to observe and guide young children in activities.

MINIMUM QUALIFICATIONS

Training and Experience

A minimum of two years of college with major course work in psychology, education or sociology or two years experience in nursing, social work or child care in a nursery school or similar institution.

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